



**FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

## **POSITION DESCRIPTION**

Position Title: Child Watch  
Reports To: Child Care Coordinator  
Date: 3.1.22  
Status: Part Time Hourly includes evenings and weekends, not to exceed 29 hours  
Hours: M-F 8:45-11:30am, 4-7pm, Saturdays 8:45-11:30am  
Wage: \$8.25

Incumbent:

This is to inform you that you will be on a probationary time trial for 90 days.

### **Position Description**

The child caregiver/babysitter is a member of the team who works under the supervision of the Child Care Coordinator. The child caregiver/babysitter is responsible for keeping children safe while in their care which includes but is not limited to learning activities and play, feeding and toileting/diapering.

### **Know How**

This position requires understanding as well as commitment to the Mission and Philosophy of the YMCA. Basic computer and secretarial skills are a must. Any candidate will need to be self-motivated and independent. An exceptional understanding of member service needs is necessary to be successful in this position.

### **Responsibilities:**

Responsibilities of the child caregiver/babysitter include, but are not limited to the following:

1. Provide nurturing child care and planned activities
2. Assist in providing a safe environment
3. Assist in toileting/diapering as needed and follow Standard Precautions
4. Plan and execute age appropriate plan and learning activities
5. Clean up after the children (including, but not limited to toys, activities)
6. Self-directing with ability to work with little direct supervision
7. Possess emotional maturity, strong judgment skills, patience and positive attitude
8. Treat the participants with courtesy, respect and present a positive public image
9. Treat the participants with courtesy, respect and present a positive public image
10. Respond rapidly and appropriately in an emergency situation
11. Use equipment properly and in a safe manner
12. Promote quality child care through adherence to established policies & procedures

### **Qualifications**

1. Documented experience working with children
2. Excellent child care references from non-relatives
3. Certified in CPR (certification in First Aid a plus!)
4. Pass state background check

I have read and understand the above position description. I fully understand and know what my responsibilities are in order to do my job effectively.

Employee's Signature \_\_\_\_\_ Date \_\_\_\_\_

Supervisor's Signature \_\_\_\_\_ Date \_\_\_\_\_